

Fwd: Westchester insurances

**Subject:** Fwd: Westchester insurances  
**From:** Emelia Tso <emelia.tso@lacity.org>  
**Date:** 08/16/2013 09:06 AM  
**To:** Donald Duckworth <duckworth.donald@gmail.com>  
**CC:** "Scott, Rick" <rick.scott@lacity.org>

This is just a reminder. Thanks.

----- Forwarded message -----  
From: **Emelia Tso** <[emelia.tso@lacity.org](mailto:emelia.tso@lacity.org)>  
Date: Thu, Aug 8, 2013 at 8:29 AM  
Subject: Re: Westchester insurances  
To: Donald Duckworth <[duckworth.donald@gmail.com](mailto:duckworth.donald@gmail.com)>

Hi Donald,

Your G/L & D/O insurance will be expired on 08/27/2013.

Please ask your insurance broker to log in the below link to submit the insurances electronically.

<http://track4la.lacity.org>

If the insurance is for state fund, please forward to me and I will ask the approval for you.  
If you have any questions, please contact our staff at (213) 978-RISK (7475).  
Thank you for your cooperation.

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Thanks.

Emelia Tso  
Administrative Service Division  
Office of City Clerk  
[213-978-1110](tel:213-978-1110)

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Thanks.

Emelia Tso  
Administrative Service Division  
Office of City Clerk

Fwd: Westchester insurances

213-978-1110